

October 28, 2022

Dear Parent/Guardian:

I hope the school year has started successfully for all of you. As a parent/guardian of a student in **Metro School**, I am writing this letter to let you know that **Metro School** has been designated as a Comprehensive Support & Improvement Low-Graduation Rate (CSI-LG) school by the North Carolina State Board of Education. As stated in ESSA Section 1111(c)(4)(D)(i), North Carolina had to identify schools for comprehensive support and improvement. CSI-LG schools in North Carolina are high schools that have a 4-year cohort graduation rate of less than 66.7%. The intent of this opportunity is to improve educational outcomes for all students, close achievement gaps, increase equity, and improve the quality of instruction.

As a CSI-LG school, **Metro** is required to develop a comprehensive plan that specifically addresses how the school will improve student achievement. The plan will also include how our district will support us and monitor the progress of our school. The comprehensive plan will address the following areas:

- Classroom Management
- Standard-aligned Instruction
- Professional Learning Communities (PLCs)
- Instructional Leadership
- Recruitment & Retention of Effective Teachers
- Support for Grade-to-Grade Transitions
- Implementation of a Tiered Instructional System
- Data-Driven Decision Making
- Student Support Services
- Family and Community Engagement

We have set the following goals for **Metro School** this year:

- The percent of Black and Hispanic 3rd grade students combined who score at the College and Career Ready (CCR) level -- a 4 or 5 -- on the English Language Arts (ELA) NC Extend 1 EOG will increase from 0% in SY2021-22 to 5% in SY2022-23 and 10% in SY2023-24.
- The percent of 8th grade students who score at the College and Career (CCR) level -- a 4 or 5 -- on the Grade 8 Mathematics NC Extend 1 EOG will increase from 0% in SY2021-22 to 5% in SY2022-23 and 10% in SY 2023-24
- The percent of high school students who score at the College and Career (CCR) level -- a 4 or 5 -- on the Math 1 NC Extend1 EOC (grades 9-12) will increase from 0% in SY2021-22 to 5% in SY2022-23 and 10% in SY2023-24
- Maintain the proportionality of our Out-of-School Suspension (OSS) data for Black students at 0% in SY2022-23 and SY2023-24.

Phone: 980-343-5450 ■ Fax: 980-343-5607 ■ [www.cms.k12.nc.us](http://www.cms.k12.nc.us) ■ CMS-TV



- Provide a positive school climate, under CMS regulation JICK-R, by promoting a safe learning environment free of bullying and harassing behaviors. (A4.06)
- To provide a duty-free lunch period for every teacher on a daily basis. (Aligns to A4.06)
- Provide a duty-free instructional planning time for every teacher under G.S.115C-105.27 and -301.1, with the goal of providing an average of at least five hours of planning time per week, with the maximum extent that the safety and proper supervision of students may allow during regular student contact hours. (Aligns to A2.04)

Our students need to experience higher achievement levels, but it will require hard work on the part of staff, students and families. Here are some strategies **Metro School** will be implementing:

- Grade level collaborative teams will create rigorous standards-based aligned lessons. Lesson plans, pre/post tests, instructional activities will be analyzed to determine student needs to design and deliver differentiated instruction and support. A2.04
- Collaborative teams (PLCs) meet weekly to analyze data and discuss students who need additional support and/or refer to SSPLC. A4.01
- Classroom staff, B3 Lab staff, and BMTs will use behavior data collection systems to support targeted students (BIP, Crisis Plans). Data will be reviewed on a monthly basis by a SSPLC Team comprised of Social Worker, School Psychologist, Parent Advocate, Admin, BMT, and classroom teachers (as needed). A4.06
- Informal and Formal observational data will be analyzed to determine needed supports (directed PD or targeted coaching, etc.) for teachers and instructional assistants. B3.03
- Admin team and teachers will use various methods of communication (weekly newsletter, Parent Square, Curriculum Night) to ensure timely delivery of classroom expectations and importance of supporting instructional practices in the home. Parent Square Dashboard will be used to analyze effective communication from teachers. E1.06
- Student service referrals and BMT call data is collected and analyzed by the student services team. This information is shared weekly in collaborative team meetings to assist with teachers/classrooms receiving the support that is classroom specific. A1.07
- Create the google form for teachers to submit the grade level transition plan. A4.16
- Goal committees will work continuously on the SIP monthly. The team will be formed of efficient staff members and willing parents. B1.01
- Team Leader Meeting Agendas will be shared with admin. Action items will be shared with admin and discussed in admin weekly meetings. Staff meeting agenda items and SIT agenda items will be discussed and shared with each team to raise concerns, decisions, etc. with all stakeholders. B1.03
- Staff members that have attended the PLCs at Work professional development will collaborate with each other to provide professional development at the school level. B2.03
- Walkthroughs will happen bi-weekly. Student data will be discussed in weekly CT meetings. C2.01
- Work with Team Leads, SIT, and PTO to create ways to attract highly qualified staff. Review feedback from staff on necessary changes. C3.04

Phone: 980-343-5450 ■ Fax: 980-343-5607 ■ [www.cms.k12.nc.us](http://www.cms.k12.nc.us) ■ CMS-TV

Parent engagement is at the heart of our school improvement efforts. Here are some ways you can help:

- Make sure that both you and your student are aware of academic expectations set for your student this school year. A list of learning objectives in student-friendly language is available from your student's teacher(s).
- Call **Krystle Coles at 980-343-5450** if you have questions or concerns about your student or to set up an appointment to meet with a school staff member who will be working with your student.
- Make sure that your student is prepared and attends school each day.
- Monitor your student's homework.
- Monitor the progress your student is making and attend meetings with your student's teacher(s).
- Keep track of our website and social media sites, Parent Square.
- Volunteer.
- Join the **Metro Tigers PTO**

Sounds like a lot but preparing our students so that they can succeed is not easy and is a group effort. Here are some resources available to help:

- Graduation requirements: [www.ncpublicschools.org/gradrequirements/](http://www.ncpublicschools.org/gradrequirements/)
- K-12 standards in academic subjects: [www.ncpublicschools.org/curriculum/](http://www.ncpublicschools.org/curriculum/)
- State student achievement test results: [www.ncpublicschools.org/accountability/](http://www.ncpublicschools.org/accountability/)
- N.C. School Report Cards: <https://ncreportcards.ondemand.sas.com/src>

We're excited about this school year and are working to make it a success for your student. Already, we have:

- **Had our Metro Student Showcase/Curriculum Night**
- **Title I parent meeting**
- **School Improvement Team Meeting**
- **Teachers are creating weekly lesson plans during Collaborative Team Meetings aligned with grade level curriculum**
- **Met Title I compliance for the first quarter.**
- **Fall Festival**

If you have questions about the content of this letter, please contact **Krystle Coles** at **krystle.coles@cms.k12.nc.us** or **980-343-5450**.

Sincerely,



**Fermandi Dyson**